

**Record of Proceedings**

**Council Roll Call:** called by Lynn Kary, Finance Director

Council members present: Maureen Callahan, Mike Cutler, Larry Klco, Larry Reichard, Ken Siegel and Russ Thompson.

Mayor Ed Klco called the Public Hearing to order at 8:35pm

Lynn Kary read the Ordinance Amending Section 1106.11 of the Codified Ordinances of the Village of North Perry, Ohio.

Mayor Klco opened up for discussion:

Jennifer Williams asked about guidelines for this Ordinance. The Mayor said this is done on an individual basis. The business would be required to have a zoning permit. Bill Baker said there would be annual inspections by the Zoning Inspector.

Paul Hofer asked, "What is the definition of a business?" Can it be an "online" business? Mayor Klco said every individual applicant will be evaluated by Council and Zoning to decide if it is a business. Council will have the final say as to whether the applicant meets the criteria.

The Public Hearing was closed at 8:38pm

Mayor Ed Klco called the North Perry Village Council meeting to order at 8:39 pm.

**Personnel Present:**

Lynn Kary, Finance Director  
Joe Gurley, Village Solicitor  
Ron Radovanic, Police Chief  
Jo Bailey, Parks Director  
Bill Baker, Village Engineer and Zoning Inspector

**Audience Present:**

6 guests signed in.

**Approval of Minutes:**

**Motion by Cutler, second by Reichard to approve the Minutes of August 4, 2016, Regular Council Meeting. Council members Callahan, Cutler, L. Klco, Reichard, Siegel and Thompson voted in favor of the motion.**

**Motion by L. Klco, second by Callahan to approve the Minutes of August 18, 2016, Council Work Session. Council members Callahan, Cutler, L. Klco, Reichard, Siegel and Thompson voted in favor of the motion.**

**Administrative Reports:**

**Finance Director**

Lynn Kary asked for approval for the expenses for the month of August. Total expenses were \$165,755 which included a final dredge of \$57,100. With three payrolls in August, payroll totaled \$73,649.56

**Motion by Thompson, second by Siegel to approve the expenses.**

**Council members Callahan, Cutler, L. Klco, Reichard, Siegel and Thompson voted in favor of the motion.**

**Mayor**

No report at this time

Mayor Klco asked for committee reports.

Kathleen Smith thanks everyone for their donations for the Fall Festival.

Mike Cutler said there was no report from JEDD.

Larry Reichard indicated no report from the Economic Development at this time. The next meeting is scheduled for September 19<sup>th</sup> at the Perry Township Hall.

Larry Reichard reported that the Fire Board made a motion to authorize the Fire Chief to purchase a new Rescue Squad not to exceed \$240,000. The Fire Department is taking a look at their computer program to make sure they are in compliance with the State's new requirements. The current contract expires in October 2017, but they want to get started on that now.

The Fire Department has completed cleaning the pipes for Zebra mussels.

Larry Reichard reported on the LCDC. The next meeting is September 9<sup>th</sup> at noon at Hellriegel's. Next Wednesday on September 15<sup>th</sup> will be the Lake County Resource Summit from 12:00 to 4:00pm.

#### **Solicitor**

Joe Gurley had nothing to report at this time.

#### **Police Chief**

Chief Radovanic stated that the department has started receiving reimbursement checks from the County for the marine patrol. The Chief is working on the stickers for the cruisers that were discussed at the work session.

#### **Parks Director**

Jo Bailey stated the pool closed on Monday, September 5<sup>th</sup>. She said it was one of the best summer weather seasons. Jo said the staff was also phenomenal. On Sunday and Monday of Labor Day weekend, the boat ramp parking did hit capacity twice.

#### **Zoning Inspector**

Bill Baker reported that zoning was approved for a new home at the corner of Antioch and Lockwood. He also wanted residents to know that he spoke with ODOT who has control over driveway permits and access to Route 20.

#### **Village Engineer**

Bill Baker reported that TC Construction began work on the 2016 Concrete Repair Program last week. The completion date is October 1, 2016. After that, work will begin on the crack sealing program. Bill has also had communication with Soil and Water about some "319 Grants" and has provided them with some background studies on our stream issues.

**Siegel made a motion to approve not more than \$25,000 to complete the crack-seal repair on Antioch and Center Roads. L. Klco seconded. Callahan, Cutler, L. Klco, Reichard, Siegel and Thompson voted in favor.**

#### **Road Commissioner**

No report at this time.

#### **Council Comments**

Maureen reported that the Park house has been rented. It has been rented for a two-year period from September 1, 2016 to August 31, 2018. The agreed upon amount was \$1550 per month. The process went smoothly thanks to the park employees working to have everything ready to go for the rental of the Park house.

Fall Festival is this weekend. There are still some openings for those who want to volunteer.

Mike commented on the need to schedule a follow-up meeting to the Harbor Analysis now that residents have received the information concerning the harbor. He stated that when he began his term on Council, he asked residents to rank in order what was most important to them: the amenities, the police or the parks/marina. The amenities were ranked first. The harbor was a distant third. It is important to come to a decision on what to do with the harbor. It was decided that the next Work Session scheduled for August 22<sup>nd</sup> would be devoted to the follow-up Harbor discussion. The meeting would begin at 6:00pm. Council will come up with an agenda for the meeting. Council will work on putting together a cost analysis for the Village to share with residents at the meeting.

Larry Klco mentioned the Farmafare at Holden Arboretum on September 15<sup>th</sup>.

**Old Business:**

**ORDINANCE NO. 16-11**

**AN ORDINANCE REVISING THE VILLAGE'S FARMLAND PRESERVATION PROGRAM GUIDELINES AND SELECTION CONSIDERATIONS.**

**1<sup>st</sup> Reading 7-7-2016  
2<sup>nd</sup> Reading 8-4-2016  
3<sup>rd</sup> Reading 9-8-2016**

**L. Klco motioned to approve the Ordinance Revising the Farmland Preservation Program Guidelines and Selections Considerations. Callahan seconded. Cutler, L. Klco, Reichard, Siegel, Thompson and Callahan voted in favor.**

**ORDINANCE NO. 16-12**

**ORDINANCE AMENDING SECTION 1106.11 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF NORTH PERRY, OHIO TO ALLOW AN EXISTING SINGLE-FAMILY HOUSE LOCATED IN AN M-1 ZONE TO BE OCCUPIED BY A BUSINESS WHILE ALSO ALLOWING THE BUSINESS OWNER TO LIVE ON THE PREMISES BY ADDING PROVISIONS 1106.11(a)(2)GGG AND 1106.11(k) TO SECTION 1106.11 AS IT CURRENTLY EXISTS, AND DECLARING AN EMERGENCY.**

**1<sup>st</sup> Reading 7-7-2016  
2<sup>nd</sup> Reading 8-4-2016  
3<sup>rd</sup> Reading 9-8-2016**

**Reichard motioned to approve the Ordinance Amending Section 1106.11. Siegel seconded. Thompson, Callahan, Cutler, L. Klco, Reichard and Siegel voted in favor.**

**RESOLUTION NO. 16-XX**

**A RESOLUTION CHANGING THE VILLAGE SECRETARY-ADMINISTRATIVE ASSISTANT POSITION TO THAT OF A PART-TIME POSITION, NOT MORE THAN 20 HOURS PER WEEK, AT A PAY OF NOT LESS THAN \$11 AND NOT MORE THAN \$16 PER HOUR, AND DECLARING AN EMERGENCY**

**First Reading 8-4-2016  
Second Reading 9-8-2016**

Maureen asked about requiring the Secretary/Administrative assistant to be a Notary. It was decided not to require this position to have a Notary. She also asked about the requirement for the Secretary/Administrative Assistant being required to attend the Planning Commission meetings. It was decided that it was not required of this position to attend the Planning Commission meetings because the meetings are recorded and the Minutes are transcribed from the recording.

**Committee Reports**

**Planning, Utilities & Finance Committee**

Electric Audit

Chairman Cutler reported that the Council decided to move forward with the electric audit. This will be addressed in the New Business portion of the meeting.

Time Warner

The Time Warner increase was also discussed. There is an annual five percent increase. Next year the cost will be over \$400,000.

Newsletter

The Newsletter was also discussed. Beginning January 2017, it will be posted on the web site. If a resident would like a hardcopy, the resident would need to contact the Village Hall and request that a hardcopy be mailed to them.

**Parks, Recreation, Streets and Safety Committee**

Noise Ordinance

Chairwoman Maureen Callahan stated that the Noise Ordinance was discussed. Chief Radovanic said it was difficult to enforce.

Village Hall Rental Rules

The Village Hall Rental Rules now have a written rule to stay within the Village Hall Property. This will also be communicated verbally to each resident who rents the hall.

Sidewalk Edging

It was decided to resume the edging of the sidewalks. This expense is already in the budget.

Lawn Bags

It was decided to keep providing lawn bags to the residents at no cost to them.

Parmly Road Railroad Repair

Steve is also working on getting information on the repair of the railroad track on Parmly Road. He is working with First Energy on this project.

Sidewalk Repair and Crack-Seal Repair

Work repairing the sidewalks has begun this past week.

Steve is also in the process of getting quotes for crack-seal repair on Center Road.

Park and Pool

Extending the pool hours after school starts was discussed. This will be decided on at a later date.

The Park house has been rented.

The Park pavilion is scheduled for repair in October or November.

**New Business**

**RESOLUTION NO. R16-XX**

**RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH LIGHTHOUSE FACILITY SOLUTIONS LLC AND AUTHORIZING THE FISCAL OFFICER TO ENCUMBER AND EXPEND UP TO FIFTEEN THOUSAND DOLLARS (\$15,000.00) TO UPGRADE THE LIGHTING IN ALL VILLAGE**

**OWNED BUILDINGS AND  
WORKPLACES.**

**First Reading 9-8-2016**

**RESOLUTION NO. 16-20**

**RESOLUTION ACCEPTING THE  
AMOUNTS AND RATES AS  
DETERMINED BY THE BUDGET  
COMMISSION AND  
AUTHORIZING THE NECESSARY  
TAX LEVIES AND CERTIFYING  
THEM TO THE COUNTY  
AUDITOR AND DECLARING AN  
EMERGENCY**

**Adopted 9-8-2016**

**Reichard motioned to suspend Council rules. Siegel seconded. Thompson, Callahan, Cutler, L. Klco, Reichard and Siegel voted in favor.**

**Callahan motioned to adopt the Resolution. Thompson seconded. Cutler, L. Klco, Reichard, Siegel, Thompson and Callahan voted in favor.**

**Hofer Application**

**Reichard motioned to approve the Hofer Application for 16.5 acres to be declared Farmland Preservation land. Siegel seconded. Callahan, Cutler, L. Klco, Reichard, Siegel and Thompson voted in favor.**

The Hofer application will be forward to Soil and Water for review. Monies will not be available until 2017.

**Audience**

Linda Hofer asked what the Perry Economic Development Council was doing to try to help North Perry Village on the Route 20 area to bring in business. Larry Reichard said that North Perry Village is working on their own on this. Mayor Klco said CT Consultants is helping North Perry Village with a Route 20 Corridor Study. Larry Reichard will bring this situation up at his meeting on the 19<sup>th</sup> of September.

Bill Barrett asked when the Council is going to go to the residents for an income tax.

Kathleen Smith mentioned that she and one other person were the only ones at the pool from 1:00-3:00pm on Sunday September 4, 2016, of Labor Day weekend.

**Siegel motioned to go into Executive Session. Reichard seconded. Council members Callahan, Cutler, L. Klco, Reichard, Siegel and Thompson voted in favor of the motion.**

Executive Session began at 8:29pm

**Motion by Council member Siegel, second by Cutler to come out of executive session. Council members voted 6 -0 in favor of the motion.**

Executive session ended at 9:43 p.m.

**Motion by L. Klco, second by Reichard to adjourn. Council voted 6-0 in favor. Meeting adjourned at 9:44 P.M.**

Minutes Approved: October 6, 2016

**Councilman Reichard had one correction for the September 8, 2016, Regular Council Meeting Minutes. On Page two of five, the amount listed as \$225,000 should read \$240,000.**

**Motion by Reichard to approve the September 8, 2016, Regular Council Meeting Minutes with the previously noted correction, second by Callahan. Council**

**members, Cutler, L. Klco, Reichard, Siegel, Thompson and Callahan voted in favor of the motion.**

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Finance Director

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Mayor