

Record of Proceedings

Council Pro Temp Ken Siegel called the North Perry Village Work Session to order at 7:00pm and led the Pledge of Allegiance to the Flag of the United States of America.

Debbie DePledge is taking a leave of absence for some surgery. Lynn will also be off for vacation and a seminar.

Debbie mentioned that the biggest issue will be getting the new park passes done. About 200 passes have been completed. With the park opening soon, residents will be in for new park passes. There is a possibility of 300 plus passes to be made. The process of making the pass is time consuming. Debbie will need to train someone to do this while she is off.

Cleaning the Village Hall, setting up for meetings and transcribing minutes also falls under Debbie's duties.

Maureen mentioned to be sure the person covering Debbie's position is proficient in Word and Excel software.

Steve Sabol has had training with making the passes and is willing to help. Jo Bailey offered to help set up tables for the meetings and other Village Hall needs.

It was decided to go forward with training Dollie Seese to fill in while Debbie is out of the office for her medical leave.

Council will also help while the Mayor is on vacation.

BUDGETS - 2017

Streets: Steve did make a revision in this budget. The backhoe is no longer in the budget. As a result this line item is reduced from \$30,000 to \$5,000. Councilman Thompson opened the discussion to move this Motor Vehicle line item into the Equipment line item. Moving this would allow Council to request a Resolution for the purchase of a motor vehicle. If the Motor Vehicle line item is allowed to remain in the budget as it is, a vehicle may be purchased without a Resolution once the budget is approved.

Councilman Thompson asked: when hours are divided between the park and streets, are the hours for each department kept separately. Jo said that the timesheets keep track of the hours and departments separately.

Council approved the Streets budget for 2017

Council

Council's stipend for 2017 was discussed. Larry Reichard and Maureen Callahan do a lot of traveling for meetings. For the last two years each member of Council has used their stipend. For budget purposes it was decided that Two Hundred Dollars (\$200) would be budgeted for stipends for 2017.

Zoning

Bill Baker said about \$350 per week is billed from CT Consultants for zoning costs. That is about 18,500 per year. It was decided that \$20,000 would be budgeted for zoning.

CT Consultants are also taking care of the harbor. Lynn asked if Council wanted this cost to be in the Zoning budget also. This could be accomplished by assigning different line items under Zoning for zoning costs and harbor costs. It was decided that harbor costs from CT Consultants would go under Engineering costs with a separate line item for the harbor. This amount comes to about \$26,000.

Police

Sargent Illiano presented the budget for the Police Department. The question of the cost of benefits was discussed. The cost was \$35,000. In 2017, the budget will be increased to \$40,000 for this line item. The insurance is age-banded. The cost of insuring an older family man as compared to a single younger person is higher. It is difficult to project this cost without knowing who might be hired. It was decided to compare different insurance companies to see if better rates are available.

Parks

It was suggested to take the Village Hall costs out of the Parks budget. This would take about \$18,000 off of the Salary line item for Parks. Jo, Chris, Josh, seasonal workers and gate attendants are in this Parks Salary line item. The total for these salaries is budgeted at \$151,000. A \$100 a month was put in for transportation to cover cost for travel to attend training seminars.

Jo discussed the line items for heating, electric, Park house, telephones, engineering, training services, and other contractual services. It was decided to put the park fuel on a separate line item instead of in with contractual services. She also discussed the other line items.

Jo discussed the need to fix the cement patio outside of the Community Center. Jo will get estimates to have this fixed. She will have the estimates for the next meeting.

The Park house has been inspected for needed improvements to be ready to rent. This project will be completed "in house" as much as possible. The cost will be about \$11,000.

Maintenance and repair of vehicles and equipment was discussed.

Pool

Salaries include Abbie Seuffer and the lifeguards.

The cost of the pool has increased as the pool has aged.

This summer two weeks were added to the days the pool has been opened.

The winterization of the pool is contracted out.

It was decided that money would be budgeted for a pump replacement if needed.

Special Events

The Easter egg hunt (\$500), the Halloween party and Community Day under free services would still be (310) category. Jo would like to keep the Easter egg hunt. The Halloween party is a donation to the Fire Department of \$500. It was suggested to have a Trunk or Treat. One drawback would be if there was inclement weather. It was decided that the donation for 2017 would be \$400. It was suggested to have the Community Day picnic every five (5) years. The photo, yard and light contests will not be held in 2017, due to lack of participation. If a resident wants to donate some photography it can be displayed in the Community Center.

The gate attendant hours were cut this year by 10 hours. The gate attendant hours would be 10:00am to 8:00pm. It was suggested to re-evaluate the gate attendant need. The Parks Committee will look into this.

The Community Center budget has not been changed from 2016.

Councilman Siegel discussed the process of donating to outside organizations. It was decided that an outside organization should have a representative come to the Council meeting and present their need to the Council (no telephone calls). The line item for these donations is under the Village Hall section.

Work Session

Council Pro Temp Ken Siegel nominated Mike Cutler to be chairman of the PUFIN Committee.

Larry Klco nominated Maureen Callahan to be chairman of the Parks, Recreation, Streets and Safety Committee.

The committees will meet during Work Sessions with the Mayor and Council members present.

The Audit Committee is a committee set up to satisfy the Code. It is part of the Finance Committee.

Councilman Klco suggested asking residents to be on Ad Hoc committees. Once the parameters are set, Council will move forward on this.

COMMITTEE REPORTS

Planning, Utilities, and Finance Committee (PUFIN)

Zoning Inspector: Bill Baker had no report at this time.

Dredging: Lynn Kary reported that only \$140,000 is left of the "cushion" budgeted amount for dredging for 2016

Lynn reported that at the Governmental Forum the Power Plant gave a "drop dead" date of 2047 for the nuclear plant before decommission. A life span of 60 years is normal. This gives 30 years to plan.

Parks, Recreation, Streets and Safety

Steve was able to secure the backhoe from Perry Township. Josh and Chris moved sand so the Village would be in compliance. This increased the amount of hours Josh and Chris worked, but by doing this "in house", the Village saved money.

Jo mentioned that Josh came in early to open up the pool. Josh ordered some of the parts needed for the pool "on line", which saved the Village money. Josh will be paid overtime for hours he worked on Sunday.

The Nature Conservatory representative met with Jo. They spray the plants along the shoreline. This will take place beginning June 6th through December 31, 2017. They will need access to the Park. The representative was impressed with our foliage in our wooded area. The solicitor will need to look at this contract.

Maureen suggested that each department head would keep track of the savings produced during the year.

Larry Klco mentioned that the park passes and seasonal passes need to be discussed. Maureen mentioned the cost for a seasonal pass was \$200. She contacted the families who purchased seasonal passes. Several seasonal passes were purchased for boating privileges; and they would like to bring a guest in the same vehicle. The remainder has been purchased for pool use. It will need to be decided and voted on if the seasonal pass holder may bring guests. The Council plans to vote at the June meeting on the seasonal pass holders bringing guests. Until then the rules will remain the same as last year. These rules are posted on the web site. Ken Siegel will contact Joe Gurley regarding this issue.

The Park house was discussed to prepare it for rental. Maureen and Jo mentioned they would be available when management realtors come. Discussion was held to decide if

the rental of the Park house would be feasible and the government rules concerning renting the house. The solicitor will need to review the contract.

The Madison residents on the east side of Townline will have the same park privileges as last year. It was discussed if signs should be posted to deter people coming into the park who should not be there.

Steve Sabol said that there is no agreement set up for use of the backhoe borrowed from Perry Township. It was decided that the Village needs something in writing.

The crack-sealing project will be to be put on hold for now. It will be revisited at a later date.

Steve took a Confined Space Entry Training Course. It is documented that he has had this training. Confined space would be the manholes in the storm sewer. Equipment would be needed to investigate sinkholes. Steve is looking at several options to obtain this equipment. Russ Thompson mentioned a procedure will need to be set up for confined space.

Maureen mentioned some requests from residents: It was requested that the back area behind the Village Hall would be brush hogged if it is too much to mow regularly. Residents have asked if the tree lawn areas could be done by the Village if the resident does not do this on their own. Steve said if a resident lets the lawn get to ten inches, a letter is sent to them. If they do not comply, the Village will pay someone to mow it and charge the resident. It was asked if the Fire Department would offer a life-saving class. Jo will talk to the Fire Department to set up a class.

OLD BUSINESS

Farmland Preservation Guidelines will be voted on at the June meeting.

The 10 acres for sale on the web site will be discussed at the June work session.

A request for residents to join an Ad-hoc committee will be placed on the web site.

Maureen will make sure this request is on the web site. Mike and Maureen will set up some guidelines for these committees.

EDDS –five basic items will be discussed at future work sessions.

Audience Comments:

Kathleen Smith talked to the Youth Director about the Fall Festival and he said that he has had the most cooperation from Steve Sabol preparing and liming the baseball fields. **Doug Dedek** asked what the Council would do if the “Hells Angels” wanted to rent the Park house.

Barb Schrauf requested that seasonal pass holders be allowed to bring guests.

Bill Kanda expressed concern regarding all the heavy trucks coming down Lockwood Road. Bill Baker said that he hoped that this would be ending soon. The property owner has been talked to regarding this issue.

Kelly Taylor asked about the plan for the Park house. Ken Siegel answered the plan was to get additional revenue by renting the house. This was a mutual agreement between the current occupant and the Council.

Doug Dedek asked how much the Council planned to get out of the Park house. Ken Siegel said that Council is working on that now.

Jennifer Williams stated that she felt that park employees Chris Hazel and Josh Pinkney should be given raises. They are paid less than \$15 an hour. Previously in the meeting it was stated that they were saving the Village money by doing things “in house” rather than contracting these jobs out.

She also mentioned that the surveys done in the Village regarding park passes should be taken into consideration.

Meeting adjourned at 10:13pm

Minutes Approved: November 3, 2016

**Motion by Callahan, second by Reichard to approve
Council members Cutler, Callahan, L. Klco, Reichard, Siegel and Thompson voted
in favor of the motion.**

Finance Director

Mayor